Davis Applied Technology College
Student Financial Aid Policy
Confirming ISIR Database Matches – Selective Service

Effective Date: 08 August 2000

1.   Purpose

The Department of Education, in its efforts to confirm student eligibility, conducts matches against various databases. When one of these matches fail, the Department of Education will flag a student's ISIR with a 'C' code.

Men ages 18 to 25 must register with selective services to be eligible to receive grant aid. Once a student has reached their 26th birthday they may no longer register with Selective Services. This policy provides direction in resolving a Selective Service 'C' code flag.

2.   References

Student Financial Aid Handbook Volume 5
Student Code of Federal Regulations, 34 CFR 668.32(j); 668.37

3.   Definitions

3.1 ISIR: Institutional Student Information Report. The electronically produced report used by the Department of Education to report a student's eligibility to the school.
3.2 "C" Code: Flag provided by the Department of Education notifying Financial aid administrators of potential issues that will effect a students eligibility for aid.
3.3 FAFSA (Free Application for Federal Student Aid): Application required of all potential students applying for Federal Student Aid.

4.   Policy

4.1 Student's under the age of 25 may register with Selective Services on the FAFSA. If a student, who is less than 26 and receives a "C" code on their ISIR, claims to have registered with selective service they must provide proof of registration to the Financial Aid Administrator.
4.2 Students 26 or older with a "C" code must provide evidence to the Financial Aid Office that their registration status has been resolved or they must provide a "Selective Service Status Information Letter" to the Financial Aid Administrator.
4.3 Once a "Selective Service Status Information Letter" has been submitted to the Financial Aid Office, the Manager of Financial Aid will make a determination as to whether the student knowingly failed to register.

5.   Procedure

5.1 Students who claim to have registered with selective service may access the Selective Service web site at www.sss.gov. Confirmation through the web site is considered resolution of a "C" code.
5.2 Students who served on active duty in the armed forces but did not register before turning 26 are eligible or receive FSA funds. The student simply needs to provide the Financial Aid office with a copy of their DD214.
5.3 Students who cannot confirm their registration status through the web site or with a DD214 must provide the Financial Aid Manager with a "Selective Service Status Information Letter".

The Financial Aid Manager will review the letter and codes provided on the form. If a student can provide information that verifies that he did not knowingly and willfully fail to register, the Financial Aid Manager can override the "C" code and provide the student with financial aid. Following is a list of Selective Services status codes and their meanings.

E1-E8: Indicates the student was not required to register

NR: Student was born before 1960 and is not required to register.

RR: Student claims he attempted to register but that Selective Service has no proof.

NM: Student did not register although he was on active duty in the armed forces for a portion of time before his 26th birthday. He could have registered and was required to register.

RL: Student was required to register and Selective Service records show that he was sent one or more letters requesting his compliance.

RD: Student provided a reason or documentation for not registering but his request was denied therefore he was required to register. No notices requesting compliance were sent.

5.3.1 The Financial Aid Manager's decision regarding the student's willfulness is considered by the Department of Education as the final decision regarding a student's eligibility. The Aid Manager may choose to consider evidence that would indicate the student was out of the country during that time, or evidence that the student may have attempted to register, or other extenuating circumstances that may have interfered with a student's ability to register or his knowledge about his duty. Students must provide the Aid Manager with documentation that would support the student's claim.