



## DATC FINANCIAL AID AND SCHOLARSHIPS POLICY – TUITION WAIVERS

**Effective Date 10/1/12**

Expanded President's Council Approval: 12/10/12

Reviewed: 4/7/2014

**1. Purpose:** To provide policy and procedures for the use of College tuition waivers provided to meritorious or low income students.

**2. References:**

Utah Code 53B-8-101 Waiver of Tuition

Utah Code 53B-8e-103 Purple Heart Tuition Waiver

Utah Code 53B-8-107 Military member surviving dependents – Tuition waiver

UCAT 102.7.11 Delegation of Authority

DATC High School Senior Scholarship Policy

**3. Policy:**

3.1 The College will provide tuition waivers, up to an amount not to exceed the approved budget for tuition waivers, to meritorious or low-income Utah State Residents seeking a certificate of completion. The approved budget will not exceed 10% of the total amount of tuition which, in the absence of waivers, would have been collected for all Utah resident students at the institution. *Pursuant to 53B-8-101(1)(a)*

3.1.1 The College will provide tuition waivers to graduating High School Seniors selected for the Presidential Tuition Waivers through the scholarship selection process.

3.1.2 The College will provide tuition waivers to Career and Technical Education Scholars awarded tuition waivers through the State Office of Education.

3.1.3 The College, as necessary, can utilize tuition waivers to encourage meritorious or low-income students into high demand occupations.

3.1.4 The College, as necessary, can utilize tuition waivers to recruit or retain low-income or meritorious students.

3.2 The College will provide tuition waivers to documented Purple Heart recipients seeking a certificate of completion. *Pursuant to 53B-8e-103*

3.3 The College will provide tuition waivers to students who are documented as eligible for the Scott B. Lundell Military Survivor's tuition waiver. This tuition waiver is granted to the dependents of military members who lost their life while serving on state or federal active duty, under orders of competent authority. The tuition waiver is intended for individuals that have not already earned a bachelor's degree. *Pursuant to 53B-8-107*

3.4 The College will set aside 2.5% of the approved budget to serve Utah National Guard until September 30<sup>th</sup> of each academic year. Funds not claimed on October 1<sup>st</sup> will be returned to the tuition waiver budget to be used for other tuition waivers. *Pursuant to 53B-8-101(1)(b)*

#### 4. Procedures:

- 4.1 Presidential Tuition Waiver: Students seeking a Presidential tuition waiver as described in 3.1.1 will make application on the DATC High School Senior Scholarship application. Applications will be reviewed and ranked by the Financial Aid Scholarship Committee and Awarded by the Director of Financial Aid based on the ranking scores. Students awarded these scholarships are subject to the procedures defined in the DATC High School Senior Scholarship policy.
- 4.2 CTE Scholarships: The Director of Financial Aid agrees to a designated number of CTE awards each year and signs and submits the designation form. Awards are made by the State Office of Education which provides notification to the DATC Financial Aid Office. Students receive an Award letter from the Financial Aid office with instructions on how to access their award. Students are provided a tuition voucher when they begin classes
- 4.3 Utah National Guard: Students must complete a request for funding under Utah National Guard on or before September 30<sup>th</sup>. Funds will be awarded on a first-come first served basis and when the set-aside funds are depleted no more awards will be made.
- 4.4 In the event that a program designated as “High Demand” does not have enough students necessary to meet industry needs, Expanded Executive Council can recommend using tuition waivers to increase student enrollment. Approval will be subject to available budget. The Director of Financial Aid will develop metrics to determine the success of the program.
- 4.5 When enrollment in a program is low, Expanded Executive Council can recommend using tuition waivers to recruit or retain students. Approval will be subject to available budget. The Director of Financial Aid will develop metrics to determine the success of the program.
- 4.6 When low-income students fail to meet the minimum entry level requirements to access their program, they will be referred to the Financial Aid Office. As long as there is available funds the Financial Aid Office will provide the student with a voucher for tuition. Students will be closely monitored and will not be funded for repeat classes. The Director of Financial Aid will develop metrics to determine the success of the program.
- 4.7 The Financial Aid Office will provide tuition vouchers to students who can provide documentation from the Department of Veterans Affairs to verify they are eligible for the Purple Heart tuition waiver or the Scott B. Lundell Military Survivors tuition waiver.
- 4.8 The Financial Aid Office will provide tuition vouchers to students who have served as a College Ambassador. Student’s eligibility will be verified through the counseling office.
- 4.9 The Financial Aid Office will supplement the tuition and fee owed of Pell eligible students who make less than \$30,000.00 in an effort to recruit and retain these students.
- 4.10 The Financial Aid Office will supplement the tuition and fee owed of Pell eligible students who exhaust their Pell funds through early completion of their coursework in an effort to retain these students.