

Davis Technical College

Student Financial Aid – Professional Judgment Policy

Effective Date: 07-01-2012
President's Council Approval: 04-02-2012
Reviewed: 10-20-2013

1. Purpose

1.1. Department of Education authorizes the use of Professional Judgment on a case-by-case basis to address the loss of income or unusual costs related to school attendance.

2. References

2.1. Application and Verification Guide Chapter 5

3. Definitions

3.1. FAFSA: Free Application for Federal Student Aid

4. Policy

4.1. Professional Judgment can be used to adjust the data used to calculate the EFC in any of the following circumstances:

1. Loss of Wages (student spouse, or parent)
2. Separation or divorce of parent or student after the application.
3. Death of parent or spouse after the FAFSA was submitted.
4. Loss of one-time income.
5. Excessive Medical Expenses

4.2. Professional Judgment can be used to adjust the Cost of Attendance when students can demonstrate a cost of education not addressed in the Cost of Attendance Budgets established by the Financial Aid Office. Examples would include costs related to a disability or day care.

4.3. The Financial Aid Office does not accept professional judgments calculated at other Colleges.

5. Procedure

5.1. Students requesting an adjustment of any of the data elements used to calculate the EFC must provide documentation in writing to a Financial Aid Administrator (FAA). The FAA will document the reduced income and make any necessary corrections to the FAFSA.

5.2. Students requesting an adjustment to the Cost of Attendance must provide documentation in writing of any costs not addressed in the cost of attendance to a FAA. The FAA will document the costs and make adjustments to the Student's Cost of Attendance.